

How to Make a Stock Gift to Christian Community Service Center

To transfer stocks or bonds to CCSC, have your broker electronically deliver the securities to:

| Broker: | Charles Schwab & Co |
|------------|------------------------------------|
| DTC #: | 0164 |
| Acct #: | 4969-3198 |
| Acct Name: | Christian Community Service Center |

Please note that when your financial institution sends your stock donation to CCSC, they will not provide your name to CCSC. Therefore, when you have given instructions for transfer please notify Chief Advancement Officer Lauren Niemeyer at <u>Iniemeyer@ccschouston.org</u> or Finance Director Judie Kochenower at <u>ikochenower@ccschouston.org</u> with the following information:

- Number of shares you are giving
- Company in which stock is held
- Date of expected transaction
- Gift designation

This will allow CCSC to fully and accurately acknowledge your gift with a tax-deductible receipt.