

September 2020

713.626.8320

jobnet@ccschouston.org
www.ccschouston.org

JobNet

ALL WORKSHOPS
 CONDUCTED REMOTELY
 USING ZOOM

Virtual Hours

Mon – Wed 9:00am - 3:00pm
 Thur 9:00am - 5:00pm
 Fri 9:00am - 1:00pm

Free Workshops & Computer Training

FOR VIRTUAL ORIENTATION
 CALL OR EMAIL

Computers	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	Workshops	
<p>COMPUTER CLASSES Beginner & intermediate concepts. Upgrade your skills for the workplace.</p> <p>LINKEDIN Conduct your job search using the primary source for recruiters.</p> <p>SUCCESS COACHING Personalized support focused on reaching your goals</p>	1 12:30-3:00 WORD Part 1	2 COMPUTER LAB OPEN BY APPOINTMENT	3 12:30-3:00 WORD Part 2	4 COMPUTER LAB OPEN BY APPOINTMENT	<p>ART OF INTERVIEWING Be prepared, confident & ready.</p> <p>NETWORKING FOR SUCCESS Land a job the #1 way.</p> <p>RESUME BUILDING Start getting interviews.</p> <p>JOB SEARCH TECHNIQUES Get organized & motivated.</p> <p>INTERVIEW TIPS FROM AN EMPLOYER Hear real world feedback.</p>	
		8 1:00-3:00 LINKEDIN 101 COMPUTER LAB OPEN BY APPOINTMENT	9 1:00-3:00 LINKEDIN 101 COMPUTER LAB OPEN BY APPOINTMENT	10 COMPUTER LAB OPEN BY APPOINTMENT		11 COMPUTER LAB OPEN BY APPOINTMENT
	14 COMPUTER LAB OPEN BY APPOINTMENT	15 COMPUTER LAB OPEN BY APPOINTMENT	16 COMPUTER LAB OPEN BY APPOINTMENT	17 COMPUTER LAB OPEN BY APPOINTMENT		18 COMPUTER LAB OPEN BY APPOINTMENT
	21 1:00 Interview Tips from an Employer COMPUTER LAB OPEN BY APPOINTMENT	22 12:30-3:00 EXCEL Part 1	23 COMPUTER LAB OPEN BY APPOINTMENT	24 12:30-3:00 EXCEL Part 2		25 COMPUTER LAB OPEN BY APPOINTMENT
	28 	29 	30 	Oct 1 		

Closed