



JOB SEEKERS

Find a **FREE** supportive, personalized Job Search Resource Center at

JobNet

**3224 Mercer
Houston, Texas 77027
(near Greenway Plaza)**

METRO bus routes:
#25, # 84 and #82

713-626-8320
jobnet@ccschouston.org
www.ccschouston.org

Monday, Tuesday & Wednesday
9:00AM - 3:00PM

Thursday
9:00AM - 5:00PM

Friday
9:00AM - 1:00PM

Closed on Saturday & Sunday

First Step: ATTEND ORIENTATION

**Monday or Wednesday
9:45 AM – 11:00 AM**

*Learn how JobNet can help you search for a new or better job.
After Orientation, you can access all the services below!
Workshops, Classes and Coaching are by appointment only*

*All
zip codes
served!*

Computer Training

Workplace Computer Training
-2-day courses: Microsoft 2010
**Word Basics or Excel Basics,
QuickBooks 2012.**
-2-hour classes for **LinkedIn.**
-1-hour customized assistance
with the **Computer Tutor.**

Self-Paced Computer Training
Work at your own pace!
Instructors are available to
answer questions. Become
familiar with computer basics:
Windows, internet, email,
typing.
No registration - just walk-in!

On-site Resources

- Computers, Printers & Scanners
- Phones, Fax & Copier
- Personalized Business Cards
- Job Leads

One-to-One Help

- Resume Development
- Job Coaching
- Practice Interviews
- Computer Coaching
- Accessing Community Services
- Money Management

Skill-building Workshops

- Job Search Techniques
- The Art of Interviewing
- Attitude Power
- Resume Writing
- Choosing a New Career
- Effective Communication
- Money Management

*All services
are free!*

JobNet is a program offered by Christian Community Service Center (CCSC). CCSC's mission is to serve the poor, hungry, disabled and otherwise needy while respecting their religious, ethnic or cultural differences.